



**Wisconsin
County Code
Administrators**

WCCA Executive Board Meeting Minutes

Friday, August 7, 2015

Schmeeckle Reserve Visitor Center, Stevens Point, WI

1. Call to Order at 10:00 a.m.
The meeting was called to order at 10:05 a.m. by President Terri Dopp-Paukstat. Members in attendance were Terry Ochs, Dodge Co.; Terri Dopp-Paukstat, Waushara Co.; Steve Rannenberg, Douglas Co; Brian Geibel, Calumet Co.; Tom Bergman, Iron Co.; Rod Eslinger, Eau Claire Co.; Karl Jennrich, Oneida Co. and Michelle Staff, Jefferson Co. Others present were Scott Godfrey, Iowa Co.; Lynn Markham, UW-Extension and Dan Bahr, WCA. Members not present were: Matt Bremer, Adams Co., who resigned as district rep due to a new job in Lincoln County; Brent Michalek, Sauk Co. of the South West District, who is now replaced by Dan Everson, Dane Co.; Amy Barrows, Waukesha Co.; and Kevin Grabau, St. Croix Co.
2. Changes or Additions to the Agenda/Approval of Agenda
Motion by Eslinger, seconded by Rannenberg, to approve the agenda. Motion passed on a voice vote with no objection.
3. Review and Approval of the Minutes of the June 12, 2015 Executive Board Meeting
Motion by Ochs, seconded by Geibel, to approve the June 12, 2015 minutes. Motion passed on a voice vote with no objection.
4. Treasurer's Report Review and Approval: Michelle Staff, Secretary/Treasurer
Staff gave treasurer's report. She explained the proposed new insurance package and found out that it was more expensive than what the organization is currently paying; therefore, we are going to continue with General Casualty. Staff also explained that she moved the money from the CD to a money market account with Associated Bank. All monies are at one financial institution. Motion by Bergman, seconded by Eslinger, to approve the treasurer's report. Motion passed on a voice vote with no objection.
5. Old Business
None
6. Agency Reports: WCA, DNR, DATCP, CLUE, WWA, DSPS, etc.
Lynn Markham from CLUE was present. She reported the publication for Mega Trends – Housing is available. The Tracker newsletter is located on CLUE's web site and there is an article in it with a legal analysis about water law in Wisconsin. Markham is working on a fact sheet called "Why Shoreland Zoning?" and asked if there could be a couple of reviewers on the Executive Board. Staff, Everson, Rannenberg and Dopp-Paukstat volunteered as reviewers of the fact sheet. Markham stated that as this point it appears most of her funding is back, but she would not have any funding for publications. There

was discussion on potential solutions to the reduction in funding and still educating the public on these issues. There was a discussion on how Markham could help WCCA on shoreland issues. It was agreed that Markham would be most helpful at the NR115 Committee Meetings.

Dan Bahr from WCA handed out a memorandum on the new shoreland changes with legal guidance from WCA. Bahr explained the political background of the fallout on the new shoreland changes and he stated there may be a “clean-up” bill in a couple of months. Bahr will be present at the fall conference. There was a lengthy discussion on the shoreland changes and how these changes came about. Bahr stated that a possible conference call between WCA legal counsel Andy Philips and WCCA subcommittee would be helpful. There was another lengthy discussion on how the organization should deal with this situation. It was agreed that we would wait until DNR gives us some guidance. There was discussion on inviting legislators to our conferences.

Matt Janzen from DSPS was present. He reported that the Code Committee will be starting up and the invites for the representatives have been sent out. Dale Diamond from Marathon County is the WCCA representative. They will be looking at all sections of the POWTS code, no one thing specifically. There is a vacancy for a wastewater specialist. Janzen explains that they hope to get an approval to refill that position. There isn't a specific location for that position. The Steven Point office is closed. Jansen explains the changes to the changes in Wisconsin Fund and they are not going to refill the position. The Wisconsin Fund got reduced this year and next year the grant is only \$800,000. The grant will be pro-rated for next year.

Janzen stated there was a religious exception in the budget for certain building codes including POWTS. There was a discussion between the Executive Board on the changes in the code. Janzen reported the budget bill also changed the time of sale requirements.

7. Committee and Project Reports

- a) Program/Conference Report: Scott Godfrey, Coordinator and Terry Ochs, 1st VP
Markham handed out a draft agenda of the zoning leadership training. It was agreed that the leadership training would be in the morning before the conference. It will be from 8 a.m. to noon on Wednesday. Ochs and Godfrey will finalize some of the conference details and registrations/agenda will be out early September. There was a brief discussion on a couple of ideas for open sessions.

Staff handed out a draft conference policy for speakers and explained what was discussed last meeting. There was a discussion between the Executive Board and there was a couple of suggestions for language changes. Motion by Jennrich, seconded by Bergman, to adopt the conference policy as discussed and add it to the guide book. Motion carried on a voice vote with no objection.

- b) Legislation/Education Committee Report: Rod Eslinger, 2nd VP
Eslinger handed out the legislator report. There was discussion on AB295 and SB222. Eslinger also stated that Act 41 was passed in response to the Hegwood Case regarding Town ordinances within shoreland areas. Only counties can regulate NR115 but town ordinances still apply regarding issues not related to NR115 such as uses, side setbacks, etc.

- c) Shoreland/Wetland Zoning Ad Hoc Committee Report: Dan Everson
Ochs stated the Shoreland/Wetland sub-committee discussed the new shoreland rules. Ochs stated that the sub-committee is flow charts, questions, etc. to deal with these new changes and will be giving it to the membership. The membership has been sending questions to Kay Lutze, DNR, and if there are any additional questions, the membership should be forwarding to her. He stated the Shoreland/Wetland Committee will be meeting twice before fall conference but knows more will be required due to the shoreland changes.
- d) Outreach Committee Report: Scott Godfrey, Chair
No report at this time.
- e) Webpage/Decoder Coordinator Report: Tom Bergman, Chair
This item includes discussion and possible action on advertising and timeline to fill open coordinator position. It was discussed that WCCA would like to advertise before fall conference, but if there would be any questions from any interested persons, they could be asked at the conference. It was agreed upon to that the application deadline would be December 1 and that salary would remain the same at \$2,000 a year.
- f) Report on Leadership Training Program: Executive Board and Lynn Markham/Anna Haines UWSP
See discussion above at agency reports.
- g) WCA Steering Committee Report: Scott Godfrey, member
The WCA steering committee is not meeting until January. Godfrey stated to the group if there are specific issues that that committee should address, please forward. Jennrich commented that the zoning article that Godfrey wrote for the WCA magazine was very good and complimented Godfrey on his good work.
- h) DSPS/POWTs Committee Report: Chris Olson, Chair
Janzen was present earlier in the meeting. Olson was not present. No additional report.
- i) Executive Guidebook Update: Karl Jennrich Chair
Jennrich is still working on the changes.
- j) Awards/Scholarship Committee: Michelle Staff, Chair
Raffle tickets will be sold at conference. Staff asked the Executive Board if they know of any retirees. Motion by Rannenbergs, seconded by Bergman, to send \$100 for a memorial to Arnie Clement. Motion passed on a voice vote with no objection.
- k) DNR Mining Advisory Council: Justin Cavey, Chair
Cavey will be retiring in October, so a new chairperson will need to be appointed. There a brief discussion on mining issues and possible candidates.
- l) Nominating Committee Report: Tom Bergman, Chair
Bergman will be looking for candidates for fall conference.

- m) Discussion and possible action on speaker fees for various individuals attending conferences: Executive Board – Already discussed above.
- n) Other Standing Committee or Ad Hoc Committee Reports
None

8. New Business

Spring Conference will be at Stoney Creek, Wausau will be March 31 & April 1st.

9. District Reports

These were the only reports otherwise there was no report from the district.

South East – Godfrey stated that Michalek stepped down as district rep and now Dan Everson is now the new rep.

West Central – Geibel stated that they had a floodplain training and a wetland training in Green Bay, WI.

North West – They have a wetland training in September in Lincoln County. Bergman stated next year their district will have a new district rep.

10. Adjourn

Motion by Jennrich, seconded by Eslinger, to adjourn the meeting at 2:30 p.m. Motion passed on a voice vote with no objection.