



**Wisconsin  
County Code  
Administrators**

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***WCCA Executive Board Meeting Minutes***

*Wednesday, March 25, 2015*

*Stoney Creek Inn-Mosinee*

*110 Imperial Avenue, Rothschild, WI 54455*

1. Call to Order at 7:00 PM  
The meeting was called to order by President Dopp-Paukstat at 7:05 pm.
2. Changes or additions to the agenda  
There were no changes to the agenda. Motion by Ochs, seconded by Rannenberg, to approve the agenda. Motion passed on a voice vote with no objections.
3. Review and approval of the minutes of the January 22-23, 2015 Executive Board Annual Meeting  
Giebel had a couple of changes to the minutes for his district update. Staff noted them. Motion by Grabau, seconded by Barrows, to approve the January 22-23 Executive Board annual meeting minutes with Giebel's changes. Motion passed on a voice vote with no objections.
4. Treasurer's Report: Michelle Staff, Secretary/Treasurer  
Staff e-mailed out the Treasurer's report before the meeting and explained the report to the Board. She explained that this report will be presented at tomorrow's business meeting. Motion by Bergman, seconded by Rannenberg, to approve the Treasurer's report. Motion passed on a voice vote with no objections.
5. Old Business  
None.
6. Committee and Project Reports
  - a) Program/Conference Report: Scott Godfrey-Coordinator and Terry Ochs-1<sup>st</sup> VP  
Godfrey explained the number of registrants for this conference. Godfrey went through the details of agenda for the conference. Ochs gave an update on the speakers. There was a discussion on the availability of DSPS staff to train us. Dopp-Paukstat stated she will have to go to the head of the DSPS to see what the issue is. WCCA will investigate this issue more. There was discussion on speakers for the conference. Godfrey stated that the fall conference will be at the Landmark Resort in Egg Harbor (Door County) on October 21-23, 2015. The organization will need a \$250 deposits with signing of the contracts. There was discussions on proposed speakers and topics for the fall conference.
  - b) Report on Zoning Leadership Training Program: Executive Board

The leadership program was cancelled due to low attendance. It was suggested to open it up to all members in the fall again. There is a problem with having people coming to two conferences. There was a discussion on the best time to do the leadership training. There was a suggestion that we have an independent leadership training not associated with the conference. There was concern that with cutting of State budgets that CLUE may not be available for leadership training. It was agreed to talk about this subject at the August Executive Board meeting. There was a suggestion to have WCCA coordinate the leadership program from the membership that would help.

c) Awards/Scholarship Committee –Michelle Staff, Chair

Staff reported that there was two recipients for the scholarship, Daniel Lefebvre (Natural Sciences) and Sean Piette (Land Use Planning). Raffle will be conducted in the fall for the scholarship fund raiser. We have a recipient for the Lifetime Achievement Award, Gary Heinrichs for DNR.

d) Webpage/Decoder Coordinator Report: Dusty Grant, Coordinator

Grant was not present. Dopp-Paukstat stated that we would like to open up the positions if someone else is interested. She stated she would like to open up the position at the fall conference with a deadline by December and then have a discussion in January. Bergman stated it would be nice to have the applicants to submit projects they have a completed. There was a discussion on the web page and the Decoder. It was noted that the guide book should be terms and applications submittal. There was discussion on what the executive board expects with the positions. Motion by Michalek, seconded by Eslinger, to server ties with the web page/decoder coordinator, and the web page committee will decide how to relate this information to him. There was a discussion that Bergman would talk to the Web Page/Decoder coordinator and would either pro-rate the salary if he wants to end employment now or pay him \$1,000 on June 1<sup>st</sup> and be done with the position at that time. After June 1<sup>st</sup>, the current web page/Decoder coordinator would no longer be in the position and Bergman as chairman of the committee will decide how to proceed. Motion passed on a voice vote with no objections.

e) Legislative Report: Rod Eslinger, 2nd VP

Eslinger handed out the legislative report and briefly went over the bills listed. Dopp-Paukstat stated that she has worked other organizations such as WORWA, WCA, etc., and discussed the budget bill in regards to Wisconsin Fund and moving the septic portion of DSPS to DNR. It was discussed that Dan Bahr of WCA is our lobbyist and our organization does not employ lobbyists as some organization do. It was noted that the purpose of our organization is the education and training of public employee and could see our organization paying for a lobbyist as some of the others do such as the Wisconsin Land and Water Conservation Association. Continued discussion on bills that have been present related to land use. Eslinger also related some bills of interest but may not have direct connection to our field. Eslinger explained some of the court cases of interest that were listed on his report. Dean Richards will be overviewing them tomorrow at the conference also.

f) NR 115 Advisory Committee Report: Dan Everson, Chair and Dan Bowers WWA liaison

It was reported that the NR115 guidebook would be updated once again and the NR115 Committee will be getting together to do this task. They will be meeting April 6<sup>th</sup> and will be trying to update the flow charts, language and the entire guide book in general.

g) WCA Committee Report: Scott Godfrey

None given.

h) DSPS/POWTs Committee Report: Chris Olson, Chair

None given.

i) Executive Guidebook Update: Karl Jennrich, Chair

Jennrich was not present but Dopp-Paukstat reported that Jennrich was working on it.

j) Other Standing Committee or Ad Hoc Committee Reports

None given.

k) Agency reports: WCA, DNR, DATCP, CLUE, WWA, DSPS, etc.

Kay Lutze from the Department of Natural Resources was present to report. She had five subjects to report on. The first issue was that they were no oversight in the Shoreland in the northern counties and they split up the district. She stated that their first propriety is certification of the shoreland ordinances, then commenting on variances, and then lowest on the propriety CU and rezoning. Lutze stated she will be doing a shoreland newsletter. Lutze had a suggested for district reps after attending district meetings and stressing good communication skills. Lutze stated that Lynn Markham position will be unfunded by DNR so she will only be at 50%. Lutze asked to put on the June meeting to talk about a presenter's registration fee. There was a discussion on this topic. It will be put on the June agenda for future discussion. No others were present.

7. New Business

None.

8. District Reports

The district reports will be given at the business meeting.

9. Adjourn

Motion by Bergman, seconded by Ochs, to adjourn the meeting. Motion passed on a voice vote with no objection.