NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Updating your Comprehensive Plan

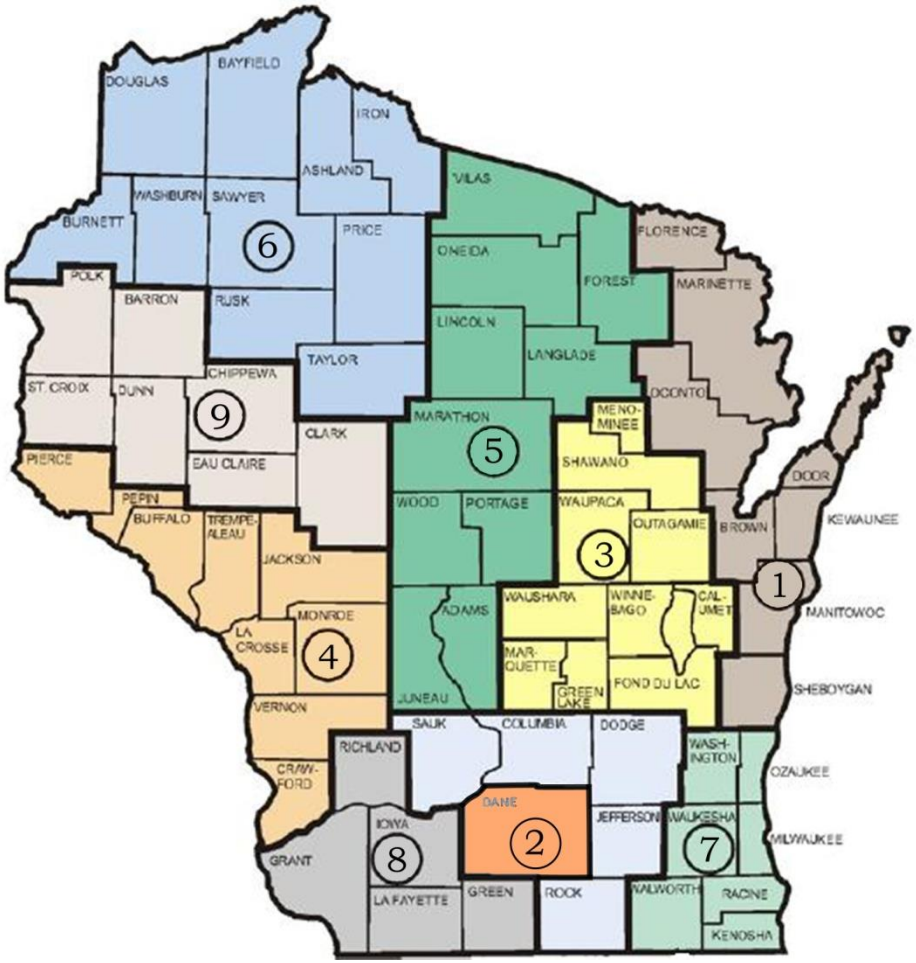
WCCA Spring Conference

March 12, 2020

RPCs ACROSS THE STATE

- Nine RPCs in Wisconsin
- Cover all but 5 Counties
- Provide many common services, in addition to unique regional assistance by region

1 ..... • Bay-Lake
2 ..... • Capitol Area
3 ..... • East Central Wisconsin
4 ..... • Mississippi River
5 ..... • North Central Wisconsin
6 ..... • Northwest
7 ..... • Southeastern Wisconsin
8 ..... • Southwestern Wisconsin
9 ..... • West Central Wisconsin

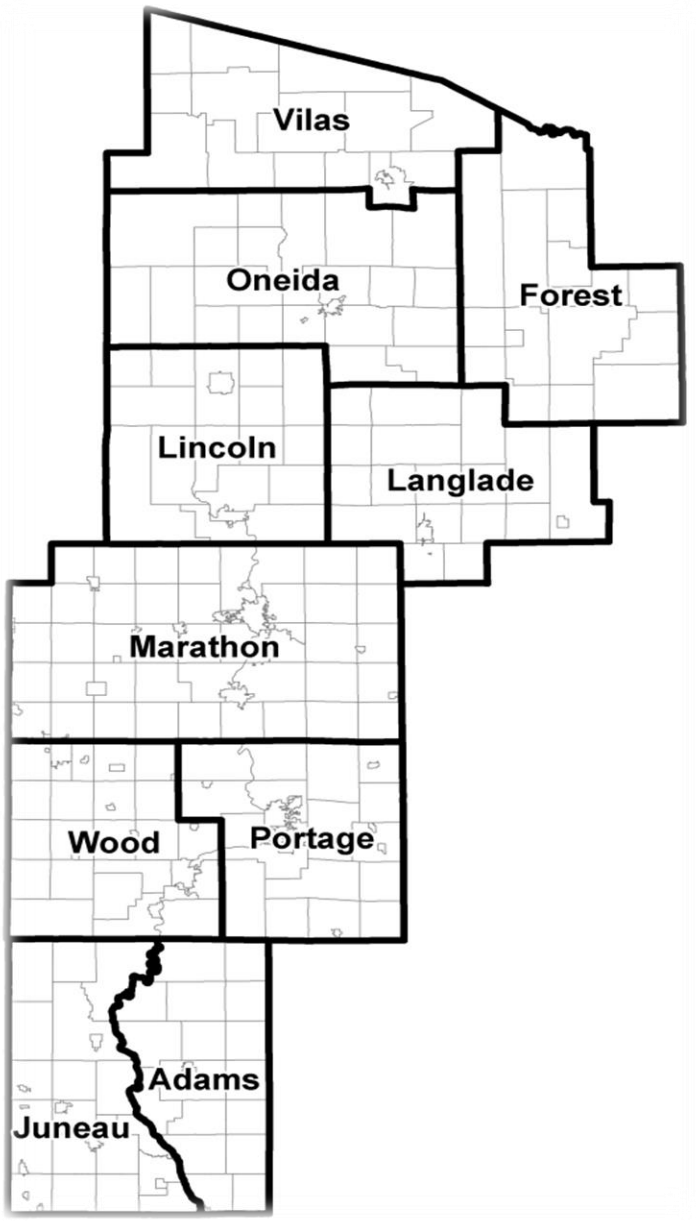


RPC History:

- Created between 1959 and 1973 under Wisconsin Statute 66.0309 as a voluntary association of governments.
- County Boards passed resolutions to create each Regional Planning Commission.
- Purpose of preparing a plan for the region, to conduct research, serve as a data center, to serve as a forum for intergovernmental cooperation, and to provide local assistance to members.

NCWRPC Region:

- 10 Counties
- 445,000 Population
- 9,325 Square miles
- Includes:
- 22 Cities
- 41 Villages
- 196 Towns
- 4 Tribal Nations



NCWRPC Governance:

- Governed by three commissioners from each member county, as detailed by Wisconsin statute:
  - The Governor appoints one,
  - One is appointed by the County, and
  - The third is a joint appointment between the Governor and the County

NCWRPC Staff:

- Office is located in Wausau
- are experienced in a variety of the areas, including community planning, transportation planning, economic development and grant writing, and GIS and mapping.
- Staff have a long history and knowledge of the region.
- Staff have prepared regional, county, city, village and town comprehensive plans.
- Staff work with each individual community to prepare a plan for them, based on the vision of the community.

NCWRPC Programs:

- We provide local assistance to all member units of government in the following areas:
  - Economic Development & grant writing
  - Geographic Information Systems (GIS)
  - Intergovernmental Coordination
  - Transportation
  - Land Use

Types Of RPC Work Activities:

- Outdoor Recreation Plans
- Land & Water Conservation Plans
- All Hazard Mitigation Plans
- Bike & Pedestrian Plans
- Farmland Preservation Plans
- Comprehensive Plans
- Grant Application Assistance
- WISLR Rating Program
- Economic Development Plans

- Regional Livability Plan

Wisconsin's Comprehensive Plan Law:

State Statute 66.1001 - Required Nine Elements:

- Issues & Opportunities
- Natural, Agricultural and Cultural Resources
- Housing
- Utilities & Community Facilities
- Transportation
- Economic Development
- Land Use
- Intergovernmental Cooperation
- Implementation

Overview Of Requirements:

- Describes contents of each element.
- Update required “no less than once every 10 years.”
- Consistency w/: official map, subdivision & zoning.
- Public Participation Plan
- Planning & Zoning Committee Recommends Plan to Board by Resolution
- “Distribution” of Recommended Plan (“Notice”)
- Board Adopts Plan by Ordinance
- Minimum of 1 Public Hearing – Class 1 Notice 30 Days Prior & Specific Written Notification Requirements
- “Distribution” of Final Plan
- Same basic requirements for Original, Amendment or Update.

Why Update?

- Stay Current with Wis. Stats. 66.1001
- Review Decision Making & Revise Guiding Document Accordingly
- Address a New Issue or Problem

Getting to the Update:

- Contact your RPC.
- Meet to Discuss Process & RPC Proposal for Update.
- Negotiate w/ RPC to Address Needs:
  - Basic or Enhanced Process.
- Evaluate Options & Enter into Work Agreement.

Basic Update Process:

- Meeting 1:

  - Overview planning process
  - Review existing plan
  - Review and recommend a Public Participation Plan (PPP)
  - Review demographic information
  - Discuss current planning issues and concerns, including relationship to town plans

Process – Public Participation Plan:

Langlade County
Public Participation Plan (PPP)

Langlade County recognizes the importance of public participation in the planning process for the update of the Comprehensive Plan, including Farmland Preservation Plan. As such, a primary goal during the planning process will be to inform and involve the public in the planning process.

I. Plan Development:

Throughout the plan process, the Citizens Advisory Committee will provide oversight for the update of the Comprehensive Plan, including Farmland Preservation Plan. The committee will also recommend adoption of the Public Participation Plan to the County Board.

The public participation plan will incorporate the following tasks:

1. All meetings for the planning process will be posted and open to the public.
2. All local units of government within the County will be notified that the plan update process is underway.
3. Plan related materials will be available at the Land Records & Regulations Department and online for review by the public.
4. Provide occasional updates to designated committees.
5. The draft plan and maps will be available on a website for review by the public.
6. A public hearing will be held to solicit comment from the public.
7. The Comprehensive Plan will be distributed as outlined in state statute.

The Citizens Advisory Committee will review and recommend adoption of the Comprehensive Plan, including Farmland Preservation Plan, to the County Board.

II. Implementation, Evaluation & Update:

The updated plan will be used as a general guideline for future direction and development in the County. The plan will also support the existing zoning and other regulations that the County has in place.

As with all plans, it is critical for the Comprehensive Plan to be maintained and updated on a regular basis to keep it current and reflective of community priorities.

RESOLUTION #

Adoption of a
PUBLIC PARTICIPATION PLAN (PPP)

LANGLADE COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the County is updating its Comprehensive Plan, including Farmland Preservation Plan, as outlined in Wisconsin Statutes; and

WHEREAS, public participation is critical for the development of a plan; and

WHEREAS, it is necessary for the County Board to approve a process to involve the public in the planning effort; and

NOW, THEREFORE, BE IT RESOLVED, that the County Board does approve and authorize the Public Participation Plan as attached to this resolution.

I, NAME, Clerk, do hereby certify that the foregoing resolution was duly adopted at a County Board meeting, held at the Courthouse on the Xth day of MONTH, YEAR, at Time AM/PM.

_____
County Clerk

Process, continued:

- Meeting 2:
  - Follow up from last meeting
  - Review updated information for the Natural Resources, Housing, and Utilities and Community Facilities Chapters
  - Review chapter related maps
  - Review and finalize related goals, objectives and policies

Process, continued:

- Meeting 3:
  - Follow up from last meeting
  - Review updated information for Transportation, Economic Development, and Land Use Chapters
  - Review chapter related maps, in particular Future Land Use
  - Review and finalize related goals, objectives and policies

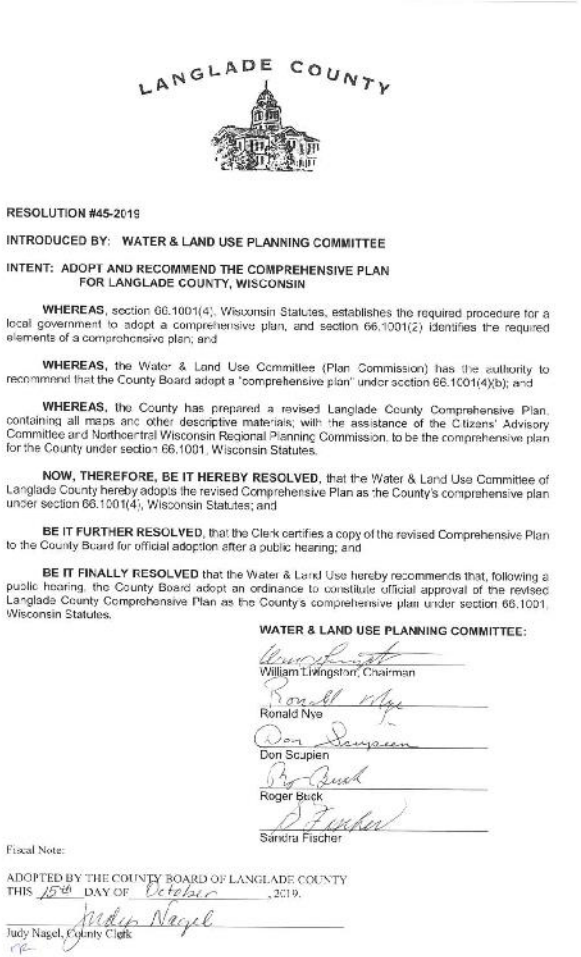
Process, continued:

- Meeting 4:
  - Follow up from last meeting
  - Review updated information for Intergovernmental Cooperation and Implementation Chapters
  - Review and finalize related goals, objectives and policies
  - Finalize maps
  - Discuss Implementation Steps

Process, continued:

- Meeting 5:
  - Review draft Plan with the committee for any final edits
  - Committee passes a resolution to recommend adoption of the County Comprehensive Plan
  - Outline Adoption Process

Adoption Process – Committee Resolution & Draft Distribution



LANGLADE COUNTY

RESOLUTION #45-2019

INTRODUCED BY: WATER & LAND USE PLANNING COMMITTEE

INTENT: ADOPT AND RECOMMEND THE COMPREHENSIVE PLAN FOR LANGLADE COUNTY, WISCONSIN

WHEREAS, section 66.1001(4), Wisconsin Statutes, establishes the required procedure for a local government to adopt a comprehensive plan, and section 66.1001(2) identifies the required elements of a comprehensive plan; and

WHEREAS, the Water & Land Use Committee (Plan Commission) has the authority to recommend that the County Board adopt a "comprehensive plan" under section 66.1001(4)(b); and

WHEREAS, the County has prepared a revised Langlade County Comprehensive Plan, containing all maps and other descriptive materials; with the assistance of the Citizens' Advisory Committee and Northcentral Wisconsin Regional Planning Commission, to be the comprehensive plan for the County under section 66.1001, Wisconsin Statutes.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Water & Land Use Committee of Langlade County hereby adopts the revised Comprehensive Plan as the County's comprehensive plan under section 66.1001(4), Wisconsin Statutes; and

BE IT FURTHER RESOLVED, that the Clerk certifies a copy of the revised Comprehensive Plan to the County Board for official adoption after a public hearing; and

BE IT FINALLY RESOLVED that the Water & Land Use hereby recommends that, following a public hearing, the County Board adopt an ordinance to constitute official approval of the revised Langlade County Comprehensive Plan as the County's comprehensive plan under section 66.1001, Wisconsin Statutes.

WATER & LAND USE PLANNING COMMITTEE:

William Livingston, Chairman

Ronald Nye

Don Scupien

Roger Buck

Sandra Fischer

Fiscal Note:

ADOPTED BY THE COUNTY BOARD OF LANGLADE COUNTY
THIS 15th DAY OF October, 2019.

Judy Nagel, County Clerk

- Wisconsin Statute requires sending the recommended plan to the following:
  - Every governmental body located in whole or in part within the Community;
  - The clerk of every local governmental unit that is adjacent to the Community;
  - The Wisconsin Department of Administration;
  - The local regional planning commission;
  - The local public library that serves the Community.
- RPC kills 2 birds w/ 1 stone & includes notice of public hearing.
  - Add to mailing list: any owner /operator w/ possible interest in non-metallic mineral resources in the area.

Adoption Process – Joint Draft Distribution & Hearing Notice

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: 715-849-5510 Fax: 715-849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org

SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

MEMORANDUM:

To: Local & adjoining governments and other interested parties
From: NCWRPC
Re: Adams County – Comprehensive Plan Public Hearing - Rescheduled
Date: December 3, 2018

Adams County recently passed a resolution recommending the adoption of the County Comprehensive Plan. The public hearing to receive comments originally scheduled for December 18th, 2018, has been rescheduled to *January 15th, 2019* at 6:00 pm at the Courthouse Following the hearing the County Board will consider enacting an ordinance to adopt the Comprehensive Plan.

Wisconsin's Comprehensive Planning Legislation (Sec. 66.1001 State Stats.) requires that the following be notified of the public hearing:

- Every governmental body located in whole or in part within the Community;
- The clerk of every local governmental unit that is adjacent to the Community;
- The Wisconsin Department of Administration;
- The local regional planning commission;
- The local public library that serves the Community.
- In addition, any owner/operator with possible interest in non-metallic mineral resources in the area.

The Recommended Comprehensive Plan can be reviewed at the Adams County Planning and Zoning Office during office hours or online at www.ncwrpc.org/adams/county-comp-plan/index.html. Comments should be directed to the Planning and Zoning Office, Phil McLaughlin, at 400 North Main Street, Room A020, Friendship, WI 53934. He can also be reached at (608) 339-4222 or pmclaughlin@co.adams.wi.us

Distribution List for:	**County of _____ Comprehensive Plan**	**Mailed on:** _____
		ONLY EMAIL adoption notice For DOA to: comp.planning@wisconsin.gov
Town of _____Clerk	City of _____Clerk	
Town of _____Clerk	Village of _____Clerk	Mining Interest
Town of _____Clerk	County Clerk	Mining Interest
Town of _____Clerk	Library	Mining Interest
Town of _____Clerk	Dave Meurett, AICP WisDOT Transportation Planner 1681 2nd Ave S Wisconsin Rapids, WI 54495-4722	
Town of _____Clerk	Thomas Koprowski WisDOT Transportation Planner 2101 Wright Street Madison, WI 53704-2583	
Town of _____Clerk	School District	
Town of _____Clerk	School District	
		RPC 2 Final Copies
Town of _____Clerk	Technical College	

Either mail:
Dave Meurett in all counties except Juneau.

Or mail Juneau comp plans to Thomas Koprowski.

Adoption Process – Published Hearing Notice & Specified Written Notice

SAMPLE
PUBLIC HEARING NOTICE

NOTICE OF PUBLIC HEARING

A public hearing for comments on the Recommended Town of _____ Comprehensive Plan shall be held at _____ on _____ at ____. The proposed comprehensive plan has been distributed as outlined in the statute.

_____ _____, an employee/representative of the Town, may be contacted to provide additional information on the proposed comprehensive plan and ordinance at _____ (INSERT TELEPHONE NO., MAILING ADDRESS, AND E-MAIL ADDRESS) during the following times: (INSERT TIMES).

A copy of the comprehensive plan may be reviewed prior to the hearing at Town Hall during the following times: (INSERT TIMES). The plan is also available on the Town's website as well as www.ncwrpc.org.

A copy of the proposed comprehensive plan may be obtained by contacting _____ _____ at _____ during the following dates and times: (INSERT DATES AND TIMES).

_____

NOTE:
Under s. 66.1001 (4) (d), Wis. stats., the hearing must be preceded by a class 1 notice under chapter 985, Wis. stats., that is published at least 30 days before the hearing is held.

- Provide written notice of hearing at least 30-days in-advance, to:
  - Anyone who has obtained, or applied for, a nonmetallic mining reclamation permit.
  - Anyone who has registered a marketable nonmetallic mineral deposit (s.295.20).
  - Anyone w/ interest in property from which a nonmetallic mineral resource may be extracted holder that has requested to receive such notice per statute.
  - Anyone who has requested such notice per statute.

Adoption Process – Adoption Ordinance

LANGLADE COUNTY

ORDINANCE NO. 2-2019

THE COUNTY BOARD OF SUPERVISORS OF LANGLADE COUNTY, WISCONSIN, pursuant to Section 66.1001 Wisconsin Statutes, does hereby ordain to add a new Section 1.30 entitled "Comprehensive Planning" under the General Government section of the Langlade County Code of Ordinances as follows:

Section 1: Purpose.

The Langlade County Board of Supervisors shall maintain a Comprehensive Plan to provide Langlade County government with a framework for land use planning and a guide for land use decision-making.

Section 2: Contents of the Comprehensive Plan.

A). The Comprehensive Plan shall contain the following planning elements:
(1) Issues and Opportunities.
(2) Housing.
(3) Transportation.
(4) Utilities and Community Facilities.
(5) Agricultural, Natural and Cultural Resources.
(6) Economic Development.
(7) Intergovernmental Cooperation.
(8) Land-Use.
(9) Implementation.

B). The Comprehensive Plan may include any other planning procedures or policies that do not conflict with the planning elements listed in Section 2 (A).

Section 3: Actions and procedures that must be consistent with the Comprehensive Plan.

A) The following actions of Langlade County government shall be consistent, as set forth herein, with the Comprehensive Plan:

(1) Local subdivision regulation under Sections 236.45 or 236.46, Wis. Stats.
(2) County zoning ordinances enacted or amended under Section 59.69, Wis. Stats.
(3) Zoning of shorelands or wetlands in shorelands under Section 59.692, Wis. Stats.

B) At the time of adoption or modification of the Comprehensive Plan any action identified by the plan commission in Section 3 (A) that is contrary to the Plan shall be made consistent with the Plan, according to the process outlined in the Comprehensive Plan.

C) Consistency between the actions listed in Section 3 (A) and the Plan can be achieved through a Plan amendment or through a revision to the underlying action.

Section 4: Procedure for adopting or modifying the Comprehensive Plan.

A) The County Board shall adopt a Public Participation Plan designed to foster public participation in the preparation of a Comprehensive Plan.

B) The Water and Land Use Planning Committee is authorized as the plan commission to prepare or amend a Comprehensive Plan.

C) The Comprehensive Plan may be adopted or amended upon a resolution of the plan commission to the County Board.

D) At least one public hearing is required in order to adopt or amend the Comprehensive Plan.

E) Amendments to the Comprehensive Plan shall be in the form of an ordinance and shall take effect upon passage and publication.

F) The Plan should be reviewed by the Plan Commission at least once every 5 years and shall be updated at least once every 10 years. The Future Land Use Plan Map should be reviewed on an annual basis and amended if necessary to keep the map current.

Section 5: Applicability of Regional Planning Commission's Plan.

A) A regional plan commission's comprehensive plan is only advisory.

B) Langlade County shall not be required to comply with the comprehensive plan adopted by another local governmental unit, political subdivision or regional plan commission.

Section 6: Reservation of Rights.

A) Langlade County retains its sovereignty to govern its affairs by the consent of its citizens, to promote and protect the safety, health and general welfare of its citizens.

B) Langlade County retains the authority to modify the Plan, or to rescind the Plan in its entirety, at any time.

C) The citizens of Langlade County shall retain all unalienable (natural) and inherent rights, including but not limited to the right to life, liberty and the pursuit of happiness.

D) The citizens of Langlade County shall retain all alienable (legal) rights that are not delegated to the government by The Constitution of the United States or the Wisconsin Constitution, including but not limited to the allodial rights of landowners.

E) The Comprehensive Plan shall not be used to expand the enumerated or implied powers of any government.

Section 7: Severability.

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision of application, and to this end, the provisions of this ordinance are severable.

Section 8: No penalty clause.

There shall be no penalty for failure to comply with the terms of this Ordinance.

EFFECTIVE DATE. This Ordinance shall be in force and effect from and after its passage and publication.

Recitals:

WHEREAS, this ordinance is titled the Langlade County Comprehensive Plan Ordinance for the purpose of adopting a comprehensive plan as outlined in s.66.1001 Wis. Stats and incorporates the Farmland Preservation Plan as outlined in s. 91.10(3); and

Adoption Process – Adopted Plan Distribution

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: 715-849-5510 Fax: 715-849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org

NCWRPC

SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

MEMORANDUM:

To: Adjoining local governments and other interested parties
From: NCWRPC
Re: Adams County – Comprehensive Plan Adoption
Date: January 16, 2019

Adams County has recently adopted an updated Comprehensive Plan with the assistance of the NCWRPC. You are receiving this notice because Wisconsin's Comprehensive Planning Legislation (Sec. 66.1001 State Stats.) requires that each of the following be informed:

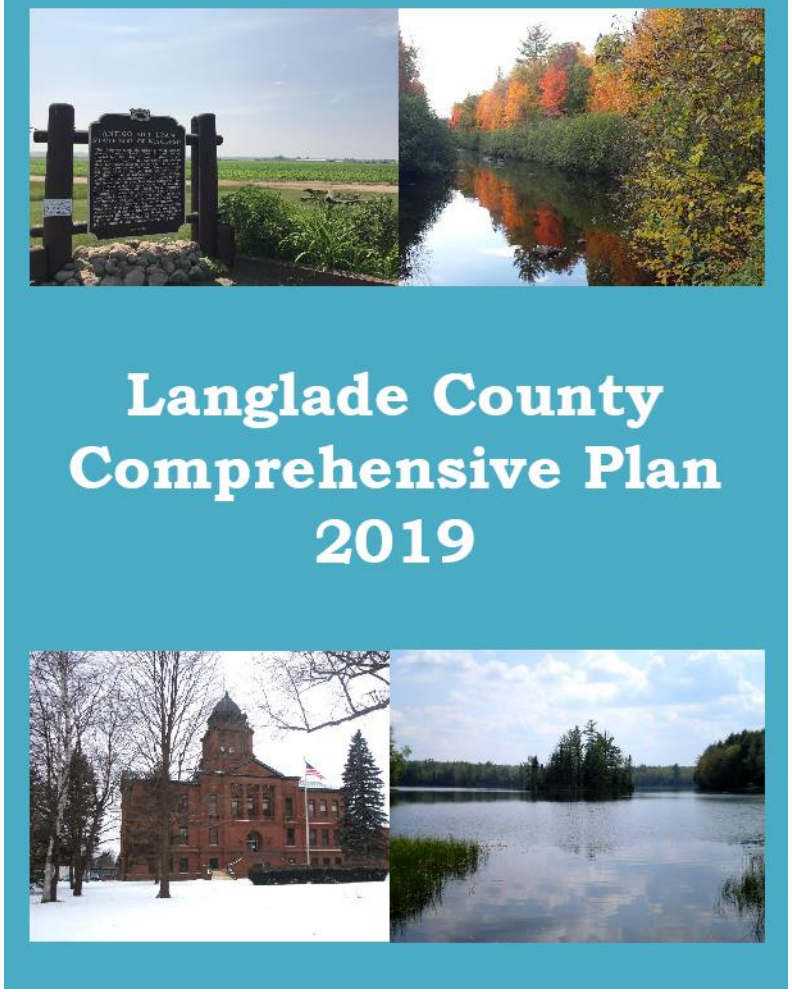
- Every governmental body located in whole or in part within the Community;
- The clerk of every local governmental unit that is adjacent to the Community;
- The Wisconsin Department of Administration;
- The local regional planning commission;
- The local public library that serves the Community.

- In addition, any owner/operator with possible interest in non-metallic mineral resources in the area.

A copy of the Plan is available for reference or download online at https://www.ncwrpc.org/adams/adamscp.html .

Any questions regarding the planning process should be directed to Phil McLaughlin, Adams County Planning & Zoning Director at pmclaughlin@co.adams.wi.us or 608-339-4222.

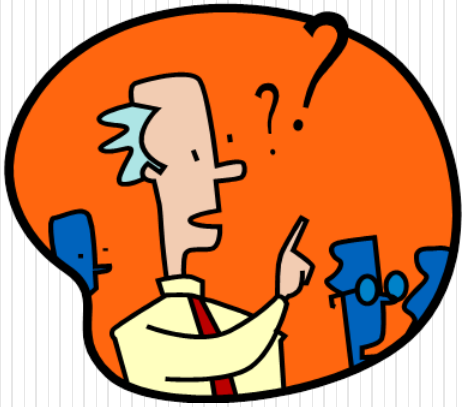
PROVIDING ECONOMIC DEVELOPMENT, GEOGRAPHIC INFORMATION SYSTEMS, INTERGOVERNMENTAL COORDINATION, LAND USE PLANNING, AND TRANSPORTATION ASSISTANCE SINCE 1973.



Process – "Enhanced" Plan Options:

- Survey
- Open Houses
- Additional Chapters (areas of concern)
- Integration of other plans: e.g.: farmland preservation
- Additional Meetings
- Citizen Advisory Committee
- Committee Meetings
- Staff Meetings
- Department Head Meetings
- Facilitated Discussions
- Retreats

Questions?



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