

June Meeting Minutes

1462 Strong's Ave
Stevens Point, WI 54481
3rd floor of the Portage County Annex Building.
Conference room #1&2
Parking available on West (river side) side of building

Call to Order:

Stange called meeting to order at 10:01 am.

Introductions

Round table and appearing by virtual Microsoft Teams self introductions.

Changes or additions to the agenda

Stange proposes to add discussion about partial conference fees and scholarship dates. Motion to approve changes and additions to the agenda by Theile, second by Lara, motion carries.

Review and approval of previous Executive Board meeting minutes

Mrdutt makes motion to approve minutes from previous Executive Board meeting, second by Dyb, motion carries.

Treasurer's Report – Robin Schaffer, Secretary-Treasurer

Schaffer reports \$18,674.40 in checking, of that \$2,417.70 is for scholarship fund and \$18,317.36 in money market. Thiele makes motion to approve treasurer's report, second by Pagel, motion carries.

Update and Discussion on

2023 Leadership Summit training update

- a. Summer session with Kay, two day for overnight participant travel, needs to be separate time than conference.
- b. Jason reports need for Leadership Training winter of 2024. Talk at fall conference for Upham in 2024

b. 2023 Soils training update

- a. Jansen reports continue with training that has been going on. Soil trainings around the State of Wisconsin in different locations other than Treehaven is the goal, but DSPS needs location and interest in that area, would need another agency to do logistics. Jansen is setting up soil training in Sheboygan County for 2 day classroom/field combined, with add on 3rd day for design, no fee for this training, Stange has volunteers to dig and volunteer facilities; to take place in the Fall.

c. Remind Board of second reading for Constitution addition in Fall

- a. Language added to the Constitution to allow WCCA to collect fees for other agencies – needs to be read into Business Meeting for a second time.

d. Election for 2VP and Secretary-Treasurer

- a. At Fall Conference elections will need to be conducted. Secretary/Treasurer will be put for election if there are interested parties, if there are not, Schaffer will stay in position.

1) State Agency and Affiliated Organization Reports

a) WI Department of Safety and Professional Services – Matt Jansen

- a. Jansen reports that DSPS offers virtual POWTS Chats every month. There is a new section chief as Brad was promoted, April Hammond is taking over on July 2nd, 2023. State Plan approvals are 8-10 days out for review time. The State budget update includes reinstating the WI Fund until 2025; two project positions will end June 30th,

2023, there is not much budget money to put towards research and monitoring, sampling of systems such as pretreatment systems. Discussion was had about the value of soil verification during inspection or while the soil test is done and possible changes in Code requiring soil verifications by the county. Discussion was had about how counties receive agent status and the requirements of agent status.

- b) WI Department of Natural Resources – Kay Lutze, Dale Rezabek, Mike Wenholz, Brian Cunningham
 - a. Wenholz reports the structure of the DNR team has changed. Counties will have one WMS instead of multiple WMSs for various parts of the shoreland/wetland. DNR is working on finalizing a handbook/guidelbook for OHWM determinations. Training from the DNR can be provided to county staff if it is coordinated. The Model Ordinance will be presented at 2023 Fall Conference.
- c) WI Department of Ag, Trade and Consumer Protection – Ted Tuchalski
 - a. Tuchalski reports that there are some legislation items that are changing or subject to change. One of these is a change to Farm/Agricultural Campgrounds, which would not require a license through DATCP for 3 or fewer campsites. Kjeseth will be able to start communicating and representing Short Term Rental Ad Hoc Committee in August. The Lodging Code (72) does not include bed and breakfast facilities.
- d) UW Stevens Point - Center for Land Use Education – Anna Haines
 - a. Not present
- e) UW Extension Local Government Center – Lynn Markham
 - a. Markham reports the following trainings are available: Board of Adjustment webinar – July 11 at 6pm, Plan Commission workshop in Amery, Polk County – July 13 at 6pm. UW-Extension budgeting has changing shifting Lynn's work, one meaning that there is no money to reprint shoreland flyers or brochures.
- f) Wisconsin Wetlands Association – Kyle Magyera
 - a. Not present
- g) Wisconsin Counties Association – Dan Bahr
 - a. Not present
- h) Wisconsin Land & Water Conservation Association – Matt Krueger
 - a. Not present; however Tyler Betry is reporting on his behalf: the first in person conference since Covid took place this Spring.

2) Committee and Project Reports

- a. 2023 Spring Conference survey results
 - i. Partial fees
 - 1. Thiele makes motion to reinstate partial fees at a cost of 2/3 of the cost of a full day cost, second by Pagel, motion carried.
- b. 2023 Fall Conference October 26, 27, 2023. 3 Bears Resort 701 Yogi Circle • Warrens, Wisconsin 54666
 - i. Thiele makes mention to bring your own towels to the pool area as they are not replenished.
 - ii. Draft agenda
 - Motion to approve draft agenda by Mrdutt, second by Thiele, motion carried.
 - iii. 50/50 Raffle and Bucket Raffle
 - 1. Discussion to include district reps to come up with prizes and solicited for bigger prizes. Talk with Trish from Washburn to see if she would help with prizes again this year.
 - iv. Bingo or other night activity.
 - 1. Discussion to have Bingo available to play for Fall Conference.
 - v. Dick Mace Lifetime Achievement Award and Professional of the Year Award

1. Discussion to move these awards to Spring will continue discussion at Fall Conference.
 - c. Spring Conference March 27-29, 2024, Fairfield Inn, 7100 Stone Ridge Drive, Weston (tentative 3-day conference)
 - i. Discussion was about the challenges of securing venues when there is not a multi-year contract in place as many venues are looking for these.
 - ii. Thiele makes motion to allow Godfrey to make decisions in administration of booking hotels on a multi-year level at his discretion, second by Mrdutt, motion carried.
 - b) Scholarship Report – Scott Godfrey/Robin Schaffer
 - a. Betry reports that the Scholarship applications are available, and the Deadline is End of July, it was published in the Decoder. There is enough money to give 4- \$500.00 scholarships, however scholarships will only be given to qualified candidates. Discussion had to revise the timeframe of the application to better align with the school year and WCCA's budget. Discussion to make application available in September with a deadline at the end of the year, to be awarded after.
 - c) Legislative Committee/Report – Chris Meuer
 - i. Discussion on current legislation, one being Agricultural Campgrounds as discussed previously being exempt from DTCAP, however would still fall under County Ordinance.
 - d) Administrative Code Committee – Dave Sadenwasser
 - a. Not present
 - e) Nominating Committee – Amanda McMeekin
 - a. Discussion had that we will need a 2nd VP.
 - f) NR 115 Shoreland/Wetland Committee – Dan Bowers
 - a. Not present
 - g) NR 116 Committee – Kenneth Thiele
 - a. Thiele reports that Brian Cunningham's position is vacant.
 - h) Mining Committee – Terry Ochs
 - a. Not present
 - i) Awards/Scholarship Committee – Scott Godfrey
 - a. See above.
 - j) Web Page Committee – Dave Sadenwasser
 - a. Betry reports that he is working on updating the website and restoring links that are broken. The google group list is updated with 2023 memberships only. Decoder was published earlier this Summer. Working on a directory update.
 - k) DSPS/POWTS Committee – Lara Pagel
 - a. Pagel reported that she will bring Jansen's update for discussion to the committee.
- 3) Fall Conference Agenda**
- a. Discussed above.
- 4) District Reports**
- a. Dyb reports for East Central that mound materials are hard to find.
 - b. Kjeseth reports for West central: Held an in-person training for new staff and rest of district on June 8th with a great turn out. Went to a county park and was able to train in different parameters such as wetland delineation, OHWM determination, shoreland zoning, floodplain, and so forth.
- 5) Change in TO for remainder of 2023**
- a) Stange is retiring next week – Reed and Chris move up!
 - a. Meuer makes motion to accept Stange as an associate member throughout 2023 as a WOWRA partner, second by Dyb, motion carried.

6) New Business as presented at meeting

- a. Wenholz makes mention that their should not be multiple view and access corridors on a lot; however it can be segmented within the allowed view and access corridor.

7) Adjourn

- a. Thiele makes motion to adjourn meeting at 1:53 pm, second by Mrdutt, motion carried.

People Present: Chris Mrdutt, Kevin Stange, Kenneth Thiele, Robin Schaffer, Lara Pagel, Austin Dyb, Mike Wenholz, Matt Jansen, Lynn Markham, Tyler Betry,

People Present by Virtual: Jean Fannin, Chris Meuer, Ted from Dtcap, Ben F, and Jason K, Amanda McMeekin, Melissa Raab

Contact Information Regarding Minutes

Robin Schaffer

WCCA Secretary/Treasurer

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