



**Wisconsin
County Code
Administrators**

WCCA Executive Board Meeting Minutes

Friday, June 6, 2014

Schmeeckle Reserve Visitor Center

Stevens Point, WI

1. Call to Order at 10:00 AM
President Miller called the meeting to order at 10:01 am. Members present were Kay Miller, Matthew Bremer, Scott Godfrey, Kevin Grabau, Dawn Schmidt, Bill Bosiacki, Terry Ochs, Tom Bergman, Terri Dopp-Paukstat and Michelle Staff. Members absent were Brian Jensen and Steve Rannenber. Others present were Dan Bahr, Keith Langenhahn and Lynn Markham.
2. Changes or additions to the agenda
Miller stated that the Board would move up item number 7f since Bahr and Langenhahn were present.
3. Review and approval of the minutes of the April 2, 2014 Executive Board Meeting
Motion made by Dopp-Paukstat, seconded by Bremer to approve the April 2, 2014 minutes. Motion carried on a voice vote with no objections.
4. Treasurer's Report: Michelle Staff, Secretary/Treasurer
Staff e-mailed out the report to the Executive Board before the meeting. She briefly explained the report. There were no further questions. Motion by Bremer, seconded by Schmidt to approve the Treasurer's report. Motion carried on a voice vote with no objections.
5. Committee and Project Reports
 - a) Program/Conference Report: CeCe Tesky, Coordinator and Terri Dopp-Paukstat, 1st VP
Dopp-Paukstat handed out a draft fall conference agenda. She briefly went through each item. She asked the Board for additional ideas. Tesky was not present but Dopp-Paukstat was going to contact her on a possible field trip that may require transportation.

Dopp-Paukstat stated that Tesky wanted the Board to pick dates for spring conference. Staff stated that we might possibly go back to Holiday Inn because of the bad reviews of the food at Stoney Creek. It was agreed upon that the spring conference would be

March 26 & 27, 2015 at Holiday Inn. Godfrey and Tesky will check into the dates and location.

- b) Webpage/Decoder Coordinator Report: Dusty Grant, Coordinator
Grant was not present but it was noted that Grant re-did the web page.
- c) Legislation/Education Committee Report: Terry Ochs, 2nd VP
Staff commented that WCCA should contact the Towns' Association on AB661. Bahr stated that he had a meeting with Rick Stadelman from the Towns' Association about this issue and reported to the Board the conversation he had with Stadelman. Bahr stated that Stadelman was going to send him a proposal and he would send it to the Executive Board for comments. Miller suggested that the organization should be focusing on further defining "comprehensive revision."
- d) NR 115 Advisory Committee Report - Tom Onofrey
Ochs stated that he attended the Senate public hearing for NR115 and explained what transpired. Miller called Heidi Kennedy from the DNR and she explained to Miller the process for the NR115 revision. Bahr added explanation on this rule-making process. May 31, 2016 is the deadline for counties to implement the rule. Miller explained DNR employee changes. Onofrey stated that there isn't a Shoreland Specialist in Rhinelander.
- e) Outreach Committee Report - Scott Godfrey
Godfrey passed out a copy of notes from the last meeting with WLWCA . There aren't any plans at this time to meet again, but Godfrey stated that he would be willing to contact them if the Board so wishes. There was a brief discussion about department mergers. Staff suggested that we have a presentation at conference from WLWCA.
- f) Shoreland/Wetland Zoning Ad Hoc Committee Report - Kay Miller and Dan Bowers
Miller stated that Magera from WWA will be setting up additional training.
- g) Other Standing Committee or Ad Hoc Committee Reports
Staff asked the district reps to please inform her of any retirements. She also indicated that we will have a professional of the year award in the fall.
- h) Agency reports: WCA, DNR, DATCP, CLUE, WWA, etc.
Markham was present and stated that she is organizing a training for new zoning employees either before the fall conference or during the fall conference. She had a list of questions that the Board answered. It was agreed upon that no more than 15 people could attend. Miller asked Markham to note who attended the Wednesday morning section and to report back to the membership at Friday agencies' update. It was agreed upon that only persons with 5 years' experience or less can attend. WCCA will provide the lunch for the attendees. There will be registration required but it will be free until a registrant does not show up. There will be a \$20 charge for those who register but do not attend. Markham stated that some of the topics to cover are Zoning 101, shoreland

zoning, CU & variances, floodplain zoning, etc. There was discussion on several different topics that could be covered. WCCA should have a list of mentors for these subjects in case there are future questions on these topics.

6. Old Business

None

7. New Business

a) Waters of the US definition/meaning – Rebecca Graser & Heidi Kennedy

Miller asked Army Corp and DNR to come to the Executive Board meeting but there's been a directive from the National Army Corps that allows only the EPA to talk about this issue. When Miller talked to Kennedy on this issue, it appeared that this new definition does not affect Wisconsin because we already have state regulations for wetlands. What happened was that there are now exemptions to the Clean Water Act and Wisconsin Section 404 on agricultural use. This does not affect county zoning or shoreland zoning ordinances.

b) Career Enhancement Training – ad hoc committee.

Miller, Bergman and Bosiacki need to meet to talk about the details and bring a proposal back to the Executive Board. They will talk about it for the August meeting and bring it to the business meeting in October.

c) Conference Coordinator Position

Godfrey is the applicant for the Conference Coordinator Position. At our annual meeting the Executive Board will need to approve the application.

d) Future conference discussion items

Tesky e-mailed out the spring evaluations. Miller asked the Board if they have any suggestions for future conferences. There was a discussion on the pros and cons of past conferences. Godfrey stated that his district would like to have both spring and fall conference in a central location because some counties can only go in the fall. It was noted that many members are using the survey monkey for conference evaluations.

e) POWTS Council & Lack of standards for POWTS frost protection

Godfrey stated that at his district meeting there was some concern about there not being standards for proper POWTS frost protection. Bosiacki stated that there are standards in the code and will e-mail Godfrey the regulations on this issue.

f) WCA Policy Items -Legislative Reaction/Protocol

Miller would like to have a protocol on how WCCA reacts to legislation. Miller asked Bahr to explain SB632 (related to mining) this session. Bahr explained the legislation process, lobbying and his goal to maximize his effectiveness on legislation. Bahr stated that legislation does not happen in a vacuum and there is a lot of background

information that the membership may not know. In addition, he explained the background information on that bill. It was agreed upon that the 2nd Vice President will be the liaison between WCA and WCCA on legislative issues. Bahr will e-mail out the WCA platform. Bahr explained the platform being created at WCA and how WCCA can be effective with WCA.

Bahr mentioned that ATCP 51 with DATCP is being revised. Godfrey asked Staff if there was any effort to repeal ATCP 51. Staff reported that it was not mentioned at the listening session.

Langenhahn stated that there is some movement from Marathon County to change extraterritorial zoning laws. Langenhahn stated that he should contact WCCA for input on this.

g) DATCP – ATCP 51 Revisions & WCCA letter

Staff reported on the listening session at DATCP regarding ATCP51. She e-mailed a draft letter to send to DATCP regarding this issue. The Board had no objection to forwarding Staff's letter to DATCP as comments from WCCA.

h) Zoning Leadership Training/Pre-conference training
Please see item 5.h) for this topic.

8. District Reports

Schmidt – District hasn't met since last reported.

Bosiacki – District hasn't met since last reported.

Grabau – District is meeting next Thursday. They are meeting with Tom Portl from DNR on reclamation permitting because the mining issue is such a big topic in their district.

Bergman – District hasn't met since last reported.

Bremer – They did not have a district meeting but they had a wetland training yesterday. The wetland training was well attended.

Staff – District hasn't meet since last reported.

Godfrey – He stated that most of the issues from this district meeting were addressed earlier in the meeting.

9. Adjourn

Motion by Bremer, seconded by Grabau to adjourn the meeting. Motion passed on a voice vote with no objection.