

## Annual Executive Board Meeting Minutes

January 27-28, 2022

Fairfield Inn

7100 Stone Ridge Drive

Weston, WI 54476

Thursday, January 27, 2022

### 1) Call to Order

- a. David Sadenwassar called the meeting to order at 10:04 am

### 2) Introductions

- a. Around room and virtual attendees introduced themselves

### 3) Changes or additions to the agenda

- a. Two additional things to be discussed are NR 135 and discussion about all the new and younger staff changes happening throughout Zoning Departments in Wisconsin.

### 4) Review and approval of previous Executive Board Meeting Minutes

- a. Motion by Chris Meuer, second by Josh Rowley to approve minutes of the 2021 August Executive Board Meeting held at Schmeeckle Reserve

### 5) Treasurer's Report – Robin Schaffer, Secretary-Treasurer

- a. Discussion of 2020 financials and QuickBooks numbers not aligning and actions to solve it. Vote to make a line item in QuickBooks for 2020 Discrepancies and continue fresh for 2021.
  - i. Motion by Josh Rowley, second by Chris Mrdutt

### 6) Audit of 2021 Financials – Audit Committee – Scott Godfrey

- a. 2021 Financials was sent to Scott Godfrey for review
- b. A thorough look at 2021 finances will be done at the 2022 Spring Conference

### 7) Items of Consideration

#### a. 2022 Leadership Training with Lynn Markham

- a. A survey was sent out to see how county employees would attend this training opportunity. A large number of people are interested in the training and the discussion continued to if the training should be offered on-line, in-person or a hybrid between the two. Discussion ended with In-person training being the best experience for this type of training.
- b. Training to be set Winter of 2023 to provide time to promote the training; it will be a 2-day in person training
- c. Other Training Opportunities Discussed with Lynn Markham:
  - i. Intro to Shoreland (2022 Spring Conference)
  - ii. Comprehensive Plan 101
  - iii. OHWM Training and Wetlands
  - iv. How to Conduct Public Hearings

#### b. Review Ad Hoc Subcommittees

- a. Use WCCA as the organization to present changes and/or concerns to legislators by members reaching out to subcommittee members
- b. A review of Ad Hoc Subcommittees was performed, there are vacancies that need to be filled

#### c. Review Constitution for potential changes – Emergency Situations

- a. Discussion of updating bylaws or the process to elect new officers online

#### d. Election of Officers

- a. There are vacancies that need to be filled
- b. Election committee will start to reach out to interested members

- e. **LRB 4788/1 – Shoreland Viewing and Access Corridor** with Kay and Mike Wenholz(both appeared virtually)

- a. Shoreland update
  - i. Legislation changes was the result of variance denial in Marinette County
  - ii. Proposed legislation was to clear up the existing language regarding viewing and access corridors
- b. Public Hearing set on Monday January 31, 2022 in Madison; WCCA will try to send a representative
- c. Letter from WCCA was sent to representatives on this language and DNR recommends that someone from WCCA goes to public hearing
  - i. Response from Senator Felzkowski's office confirms that language is confusing, but does not seem to want to make changes to it.
- d. Fence Legislation:
  - i. Not allowing a fence within anywhere in the 75' OHWM setback
- e. Other Discussion with DNR Representatives:
  - i. Zoom and virtual trainings should be coming up regarding scene safety
  - ii. DNR is still under travel restrictions due to the Pandemic
  - iii. If travel restrictions are lifted In field OHWM Training will hopefully take place
  - iv. DNR Letters on Variances in the Shoreland Zone
    - a. DNR would like updated contact for all counties
    - b. If the Board of Adjustment does not request an opinion by the DNR, they will not put it in the letter as some counties are upset by this
- f. State/County Collaboration for Transportation Projects in SHFA**
  - a. Are Counties getting notification of DOT Projects in the Floodplain?
    - i. Most do not, some will get notification from engineering firms working on the project
    - ii. Towns also do not notify County when projects are within floodplain areas
    - iii. DNR and DOT work together, but some counties do not get notification
  - b. Brian Cunningham suggests WCCA reach out with the information that counties would like to receive about projects within the floodplain
    - i. Send proposals to Scott and he will reach out
      - a. Notification of Ch. 30 permits
      - b. DOT and DNR Permitting sign off after counties are notified?
- g. Draft of Reclamation NR 135 -Terry Ochs (addition to agenda)**
  - a. The proposal was received a few days prior to meeting
    - i. Stormwater regulation under NR 135
    - ii. Proposal may lead to counties having to regulate more than reclamation plans

Lunch Break: 12:11 pm resume 1:30 pm

**8) Committee Assignments and Appointments for 2022 (See spreadsheet)**

**a) Ad Hoc Committees**

- a. Vacancies need to be filled

**b) Program Coordinator**

- a. No update in contract and/or stipend

**c) Web Page Coordinator**

- a. No update in contract and/or stipend

**9) Review and approve WCCA 2022 Operating Budget - Robin Schaffer**

- a. Increase Conference Rates by \$25.00 for 2022

- i. Motion by Chris Mrdutt, second by Jason Kjeseth
- b. Increase Conference Rates by another \$25.00 for 2023
  - i. Motion by Chris Mrdutt, second by Chris Meuer
- c. Motion to approve budget by Chris Mrdutt, second by Josh Rowley

#### **10) Committee and Project Reports**

##### **a) Program Coordinator/Conference Committee –**

- a. 2022 Spring Conference March 16-18, 2022 Fairfield Inn, 7100 Stone Ridge Drive, Weston
  - i. Draft agenda
    - 1. Should be ready to go in the next couple of weeks
    - 2. Friday will be all POWTS Updates
    - 3. Many state agencies have travel restrictions, making speakers more difficult to find
  - ii. 50/50 Raffle
    - 1. Will be held Thursday Night
  - iii. Dick Mace Lifetime Achievement Award
    - 1. Nomination forms will be sent out and award will be presented Thursday Night
  - iv. Professional of the Year Award
    - 1. Nomination forms will be sent out and award will be presented Thursday Night
- b. 2022 Fall Conference
  - i. Amanda and Scott will start to look at potential venues, near the La Crosse or Eau Claire area

##### **b) Scholarship Report – Scott Godfrey/Robin Schaffer**

- a. Two scholarships award in 2021
- b. Spring Conference to decide how many and how much to offer for 2022

##### **c) Legislative Committee/Report – Amanda McMeekin**

- a. Senate Bill 835 – Extra Territorial Zoning
  - i. Main goal is to clean up the language
  - ii. Has broad support from Town's Associations and League of Wisconsin
- b. AB 603 and SB 629 – Multi Family Dwelling Units
  - i. Showed up January 26<sup>th</sup>, 2022
  - ii. Includes language about driveway locations and address assignments

Break 2:59 pm to 3:15 pm

##### **d) Administrative Code Committee – Dave Sadenwasser**

- a. none

##### **e) Nominating Committee – Amanda McMeekin**

- a. Elections at Spring Conference
- b. Nominating Committee will start searching for a 2<sup>nd</sup> Vice President

##### **f) Audit Committee – Scott Godfrey**

- a. 2021 audit will be completed at Spring Conference

##### **g) NR 115 Shoreland/Wetland Committee – TBD**

- a. Fill vacancy

##### **h) NR 116 Committee**

- a. Vacancy needs to be filled

##### **i) Mining Committee**

- a. Terry Ochs discussed under items of consideration

##### **j) Awards/Scholarship Committee – Scott Godfrey**

- a. In spring for Fall presentation March or April
- k) Web Page Committee – Dave Sadenwasser/Tyler Betry**
  - a. Working on updating website and county directory
- l) DSPS/POWTS Committee – Kevin Stange**
  - a. Kevin’s email for the group:
    - i. More training is needed with the amount of new county staff
    - ii. Specific training for soils would benefit public and private sector throughout Wisconsin

Thursday Adjourn at 4:15 pm

**Friday, January 28, 2022 9:00 AM**

Called to Order 9:04 am

**11) State Agency and Affiliated Organization Reports**

- a) WI Department of Safety and Professional Services – Matt Janzen
  - a. Not present
- b) WI Department of Natural Resources – Kay Lutze, Dale Rezabek, Mike Wenholz, Brian Cunningham
  - a. Brian Cunningham appear virtually Thursday Morning:
    - i. Senate 521 Proposed Last Spring – Campgrounds
    - ii. FEMA to offer two Coastal Workshops and new Coastal Maps
    - iii. Floodplain Manager Class in Milwaukee with 35 people maximum to be offered sometime in the future
- c) WI Department of Ag, Trade and Consumer Protection – TBD**
  - a. Not present
- d) UW Stevens Point - Center for Land Use Education – Anna Haines**
  - a. Not present
- e) Wisconsin Wetlands Association – Kyle Magyera**
  - a. Not present
- f) Wisconsin Counties Association – Dan Bahr**
  - a. Not present
- g) Wisconsin Land & Water Conservation Association – Matt Krueger**
  - a. Not present

**12) District Reports**

- a. South East – Ben Fiebelkorn
  - i. Met in early December
  - ii. Would like more shoreland scenarios and training
- b. Northwest – Robin Schaffer
  - i. Met last week
  - ii. DSPS Rep was there
  - iii. Roundtable Discussion on Campgrounds
- c. East Central – Chris Meuer
  - i. Met last week virtually
  - ii. DNR Rep discussion on Solar Systems
- d. Central - Chris Mrdutt
  - i. Haven’t met
  - ii. Needs to discuss Sand Mining and Solar Energy
- e. West Central – Jason Kjeseth
  - i. Lot of new hires throughout District

- ii. Attended Virtual De-escalation Training; reports it is a good training for county staff
- f. North East – David Sadenwasser
  - i. Met in Antigo in January
  - ii. Langlade County Judge was at meeting and discussed how to prepare enforcements cases and how to act at a trial
  - iii. Next meeting in Rhinelander with UDC inspectors (Feb)
- g. South West-no report

**13) Plans and Goals for 2022**

- a) Executive Board Goals
  - a. Continue with In-person conferences
  - b. Emphasis Education
- b) President's Goals – Josh Rowley
  - a. Increase communication throughout WCCA
  - b. Get Members more involved
  - c. Maintain vigilant on legislation updates
  - d. Increase efforts in lobbying
  - e. Make contacts within other professional organizations
  - f. Increase Partnership with other agencies such as WOWRA and DSPS for a joint training effort

**14) Adjourn 10:24 am**

People Present Thursday:

Amanda McMeekin, David Sadenwasser, Robin Schaffer, Josh Rowley, Ben Fiebelkorn, Terry Ochs, Chris Meuer, Chris Mrdutt, Lynn Markham, Jason Kjeseth  
Virtually: Scott Godfrey, Brian Cunningham, Mike Wenholz, and Kay Lutze

Present Friday:

Ben Fiebelkorn, Jason Kjeseth, David Sadenwasser, Chris Mrdutt, Josh Rowley, Robin Schaffer, Terry Ochs, Chris Meuer, Amanda McMeekin  
Appearing virtually: Scott Godfrey