



Fond du Lac County

CODE ENFORCEMENT OFFICE
(920) 929-3139 • FAX (920) 929-7655

City/County Government Center
160 South Macy Street, Fond du Lac, WI 54935

Re: Private Onsite Wastewater Treatment System (POWTS) Maintenance

Dear Property Owner:

In 2000 the Department of Commerce implemented a new version of Wisconsin Administrative Code Comm 83, pertaining to POWTS (septic systems). With the implementation of the new Comm 83, one of the requirements is that Fond du Lac County is obligated to require **all** POWTS to be inspected and/or serviced (pumped) and put on a maintenance schedule.

This letter is to inform you that the POWTS located on your property must be inspected and/or serviced within 30 calendar days from the date of the enclosed First and Final Notice. The enclosed POWTS Inspection Report and the First and Final POWTS Maintenance Report must be completed by your plumber, septage servicing operator (septic tank pumper) or POWTS maintainer.

Also enclosed is a list of plumbers, septage servicing operators and POWTS maintainers from the immediate area. This is not an inclusive list; therefore any qualified individual licensed by the State of Wisconsin may perform the inspection and/or servicing. The plumber, servicing operator or POWTS maintainer is required to complete the enclosed inspection report and POWTS servicing notice. **A filing fee of \$15 is required when the report and servicing notice are submitted to this office. The report may be submitted to this office by you or your agent.**

It is your responsibility to make sure the POWTS Inspection Report, the First and Final POWTS System Inspection and Maintenance Report and the \$15 filing fee are submitted to this office. The filing fee should be payable to Fond du Lac County.

Once the inspection report and POWTS servicing notice is filed with this office, you will be put on a maintenance schedule for inspection and/or servicing of thirteen (13) months to three (3) years depending on the size of your septic tank. Future inspections and/or servicing will consist of inspecting and/or servicing the septic tank and visually inspecting whether wastewater or effluent from the POWTS is ponding on the surface of the ground. A \$15 filing fee will be assessed for scheduled maintenance of your system.

Your cooperation in this matter will be greatly appreciated and if you have any questions, please contact this office.

Failure to comply with this letter will result in issuance of a citation.

Sincerely,
Fond du Lac County Code Enforcement Office